



After completing this form, please sign and return to: Private Bag 3216, Waikato Mail Centre, Hamilton 3240.

For assistance in completing this form, visit [www.southerncross.co.nz/society/forms](http://www.southerncross.co.nz/society/forms)

If you have any questions call toll free on 0800 800 181. Calls to this number may be recorded.

Membership  
number

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## MEMBER DETAILS Policyholder name and mailing address

Title \_\_\_\_\_ First name \_\_\_\_\_ Surname \_\_\_\_\_ Date of birth \_\_\_\_\_

Postal address \_\_\_\_\_

Street number

Street

Suburb

Town/city

Home phone 

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 Work phone 

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 Extn 

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Mobile phone 

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 E-mail \_\_\_\_\_

## REFUND OPTIONS (Tick one option only) If neither option is indicated, we will refund by cheque

**Option 1** Direct credit to bank account **OR**  **Option 2** By cheque

BANK BRANCH NUMBER

ACCOUNT NUMBER

SUFFIX

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For direct credit refunds, please ensure that the correct bank account details are listed and that you have ticked Option 1.

If your bank account details above are incorrect please update them below

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## PRIVACY ACT/DECLARATION

This claim form collects personal information about each member named on this form for the purpose of evaluating your claim and for contacting you from time to time (using any of the above contact details) with information about Southern Cross products and services. The intended recipient of this information is Southern Cross Medical Care Society. The information is being collected and held by Southern Cross Medical Care Society, Private Bag 3216, Waikato Mail Centre, Hamilton 3240. If you fail to provide the information requested your claim may be declined. Each member named on this claim form has the right to access and request correction of this information in accordance with the Privacy Act 1993.

**This declaration must be signed in order for your claim to be paid**

I declare that:

- All of the information supplied on this claim form is complete, true and accurate.
- I am authorised by each member named on this claim form to complete and sign on their behalf.
- This claim is made in accordance with my policy document and the Rules of Southern Cross Medical Care Society.
- I authorise Southern Cross Medical Care Society to obtain from any person or organisation any further information required to evaluate this claim, and I authorise that person or organisation to disclose such information to Southern Cross Medical Care Society.
- I authorise any change of bank account details noted on this claim form.

Policyholder signature \_\_\_\_\_ Date signed \_\_\_\_/\_\_\_\_/\_\_\_\_

## MEDICAL CLAIMS SECTION Please complete on the back of this form

## SURGICAL AND CT/MRI CLAIMS SECTION Please attach the original itemised accounts and complete this section

Patient name \_\_\_\_\_ Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of surgery/procedure \_\_\_\_\_

Prior-approval number \_\_\_\_\_ ACC No  ACC Yes  Date of injury \_\_\_\_/\_\_\_\_/\_\_\_\_

If you wish us to reimburse the provider directly, please tick the Pay provider box.

Procedure	Name of provider/facility	Date of procedure	Amount charged	Pay provider directly?
CT/MRI Scan	Facility _____ Referred by _____			<input type="checkbox"/>
Initial consultation				<input type="checkbox"/>
Surgeon				<input type="checkbox"/>
Anaesthetist				<input type="checkbox"/>
Hospital				<input type="checkbox"/>
Other surgical expenses				<input type="checkbox"/>

Total amount charged \_\_\_\_\_

**MEDICAL CLAIMS SECTION**

**Please attach the original itemised account(s) and evidence that payment has been made. Attach here in the order listed.**

**To enable accurate and efficient assessment of this claim, please ensure that you have**

Checked that the original itemised account(s) includes the following:

- the date of treatment/service
- the name of the patient
- the name of the health services provider who provided the treatment/service

Checked that the "conditions/symptoms treated" column on this claim form have been completed with the actual conditions/symptoms eg. chest infection. This detailed information is necessary to allow assessment to the cover provided by the policy.

Attached the original itemised account(s) and evidence that payment has been made (EFTPOS and credit card receipts without original itemised account(s) are **not** acceptable).

Checked that the policyholder has signed the Declaration on the front of this form.

Totalled the amount(s) charged at the bottom of this form.

Checked that receipts for prescription items show the name of the drug.

First name of patient	Date of birth	Provider of treatment	Referring provider (if any)	Conditions/symptoms treated – terms such as 'GP visit', 'consultation' or 'check-up' are not acceptable.	Date of treatment	Amount charged
Brian	10/10/1962	Dr Wayne Smith	Dr Grant Jones	tonsillitis	15/01/2010	\$80.00
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<b>Total amount charged</b>						

PLEASE NOTE: ACC related drugs must be claimed directly through ACC. Claims should be submitted within 12 months of the date of treatment.